

Cleveland All-Breed Training Club Board Meeting

October 9, 2022

Present: Audrey Bentz, Deb Peck, Elaine Moore, Carol Godzick, Kathie Lester, Deb Hageman, Fran Dacek, Annette Pedersen, Deb Kaufman

Absent: Steve Likevich, Liz Slabe

Guests: Cheryl Overby, Laura Comerford, Martha Caldwell, Janice Burell-Casey, Kirsten Zielinski, Al Godzick, Ramona Cartwright, Suzanne Lesure, Debbie McConnell

Meeting Called to Order:

At 7:35 p.m. by President *Deb Peck*.

Recording Secretary Report:

Motion: *Annette Pedersen* moved to publish the September Board meeting and Membership meeting minutes as amended. Seconded by *Carol Godzick*, the motion passed. The meeting minutes will be published to the membership via a *Libby Kraus* posting.

Treasurer's Report:

Deb Hageman has reclassified some entries and is getting help from *Kathie Lester* on posting the entry fee worker tickets now being used to encourage volunteerism at agility and scent work trials.

Deb and Kathie noted that the jump in income taxes owed the government happened when we changed accountants last year and they are investigating further. Our current accountant has not been helpful and Deb and Kathie will come back to the Board with a recommendation at the November meeting.

Corresponding/Membership Secretary Report:

Audrey Bentz noted that the November 17, 2022 membership meeting will include the third reading for Michael Falatach.

Obedience Update:

The fall obedience/rally trial November 5 and 6 is coming up as well as a run thru. The agility side floor will need to be cleared on Thursday evening, the same weekend as the agility trial at CAPS. *Laura Comerford* will work to smooth out the schedules next year.

Scent Work Update:

Cindy Chaytor and the committee has been working to prepare for the big October trial which will include six judges needing about 40 ring stewards to keep the event moving smoothly.

Motion: *Kathie Lester* moved to allocate \$750 for two metal cabinets to house scent work trial and class materials. *Annette Pedersen* seconded and the motion passed.

Agility Update:

The last CAPS trial is October 14, 15, and 16 and the last trial in the building will be December 9, 10, and 11. *Debbie Sacerich* has been holding special classes to say “thank you” to trial volunteers.

Also in our building on Saturday, November 19 will be an ACT 1 and ACT 2 trial for beginner dogs and/or handlers new to the sport.

Building Rentals Update:

Deb Kaufman noted that we will be renting agility equipment to the Cavaliers group via *Pam Gogol* and that the Collie Rescue group will be using the Gathering area and kitchen for a Howl-o-ween party on Saturday, October 29.

Maintenance Update:

Al Godzick has been busy fixing the office door and the obedience cabinet by the sink in suite A. He has also built a rolling cart to make it easier to move some of the Puppy II equipment. Huge thanks for all you do, Al!

Audrey Bentz and *Al* checked all fire extinguisher tags in the building and report we're all set until March 2023. *Kathie Lester* is looking into fire alarm monitoring.

OLD BUSINESS:

Website— *Steve Likevich* and *Chuck Pilny* are still on the hook to exchange Club dog photos for the stock shots on our website.

Tax Exempt Status— *Annette Pedersen* has been looking into our options for achieving tax exempt status including checking into legal requirements, IRS rules, and what other Clubs in the area are doing. She will send a report to the Board before the November meeting.

Parking Lot— *Kris Zielinski* noted that the new striping in the parking lot has allocated too many handicap spots (two on the side and three in front) for our needs. Parking for instructors is tight, especially for those teaching evening classes when there can be as many as a dozen members teaching. *Deb Kaufman* will discuss further with Weston, the building owners.

Registration— In early November *Amanda Kost* will begin training *Kari Baxter* to learn DogBizPro, the software we use to facilitate obedience, agility, and scent work class online registrations. Kari, once trained, will job share the registration function for the Club under Amanda's guidance. This demanding role carries the same privileges as office manager including key bearing and free classes. We may need to purchase another user seat for the software.

Club Banner— *Laura Comerford* and *Fran Dacek* have been working to design a branding banner that can be used at trials and for photo booths. Turns out the background color was too light in the first iteration and needs to be corrected with the right PMS number provided by *Kathie Lester*.

Extravaganza— It took an army of CABTC volunteers to pull off the hugely successful fundraiser for displaced pets and their families in Ukraine this September. After a full day of testing, seminars, garage sale, and all the prep that went into registration for the events, we raised a whopping \$5,152 donation to the Salvation Army which committed to using every penny to

help displaced pets and their people in war torn Ukraine. Event ring leader *Cindy Chaytor* thanked not only event volunteers but also “every club member and CABTC friends who donated garage sale items, entered an event, or participated in a seminar, shopped or stopped in to make a donation.”

NEW BUSINESS:

Audit— *Kathie Lester* will ask *Giselle Jarvie* to convene a small group to perform an audit of the Club’s finances and procedures.

Dangerous Dog Policy— AKC has policies covering dog aggression at AKC events which CABTC follows. The question was raised whether our Club needs its own policy to cover situations not governed by AKC. *Audrey Bentz* will discuss with *Cliffette Thacker*. Per *Kathie Lester*, such a policy would have to be approved by AKC.

Sunshine Policy— It’s time to revisit our sunshine policy outlining the times/ways the club reaches out to members as well as appropriate spending ranges for each circumstance. *Audrey Bentz* will follow up.

Executive Session:

The Board adjourned for executive session from 10:01 p.m. until 10:13 p.m.

Meeting Adjourned at 10:14 p.m.

Respectfully Submitted by,
Fran Dacek, Recording Secretary

Approved by Deb Peck, President

Next Board Meetings:

Sunday, November 13, 2022

Next Membership Meeting:

Thursday, November 17, 2022