

# Cleveland All-Breed Training Club Board Meeting Minutes

**Date:** January 9, 2022

**Present:** Audrey Bentz, Annette Pedersen, Deb Hageman, Carol Godzick, Steve Likevich, Kathy Lester, Deb Peck, Elaine Moore, Fran Dacek, Liz Slabe

**Absent:** Deb Kaufman

**Guests:** Laura Comerford, Kirsten Zielinski, Jenny Rizzo, Cindy Chaytor, Al Godzick

## **Recording Secretary:**

*Fran Dacek* presented the November 14, 2021 Board Meeting minutes and the November 18, 2021 Membership Meeting minutes for review and approval.

Motion: *Elaine Moore* moved to accept the minutes and *Deb Hageman* seconded. Motion was approved.

## **Treasurer's Report:**

*Kathie Lester* noted that the year-end financials are not quite finished yet but congratulated all for a stunning \$75,000 Club profit in 2021. She has forwarded \$30,000 to the investment account. *Deb Hageman*, our newly elected treasurer, begins taking care of our books beginning January 2022.

## **Agility Updates:**

The CAPS Fieldhouse in Valley View will no longer let us set up agility trials on Thursday evenings. The agility committee will meet to discuss this and any other issues for the 2022 agility trials. A request was made to fund two CATO boards, which are short, rubberized flat pieces that help teach dogs to climb the teeter.

Motion: *Fran Dacek* moved to fund two CATO boards for agility instruction at no more than a combined cost of \$250. *Liz Slabe* seconded and the motion passed.

*Deb Sacerich*, agility training director, and *Julie Weir* hosted multiple special training classes during the holidays to help fund the new agility walk equipment on order for April. These classes were tremendously successful and appreciated by attendees.

## **Obedience Updates:**

*Steve Likevich* reported that the spring trial is filling nicely, especially the rally portion, which probably will fill soon.

## **Scent Work Update:**

*Cindy Chaytor* noted a small working group will be formed in an effort to downsize a bit and enhance the remaining offering. As a result, there will be no February or December scent work trials in 2022. More volunteers and trial chairs are needed to ensure our scent offering runs smoothly and efficiently.

This is a growing and evolving sport and needs a more formal committee structure such as we have with obedience and agility. It can no longer be managed by a handful of people doing multiple jobs. Club members should contact Cindy Chaytor at

[cchaytorspot@sbcglobal.net](mailto:cchaytorspot@sbcglobal.net) to see how they can help and get an assignment for run thru's, new class offerings, or trial management and support.

### **Building Maintenance:**

*Al and Carol Godzick* reported that the agility door replacement is complete and will be painted when the weather turns warmer in the spring. This was a much needed and big undertaking. Huge thanks!

### **Office Update:**

With *Deb Hageman* taking over as treasurer, *Kay Wood* has volunteered to manage the office and *Amanda Kost* has volunteered to head up registration. Deb Hageman will support the team as liaison and also recommended we purchase a shredder for the office. Thank you all for taking on these challenging and critical roles!

Motion: *Deb Hageman* moved to purchase a shredder for the office at a cost of no more than \$150. *Audrey Bentz* seconded and the motion passed.

## **NEW BUSINESS:**

### **2022 Standing Committee Chairs and Other Positions:**

#### Legislative Liaison Position

*Annette Pedersen* volunteered to take on this role of coordinating with AKC.

#### AKC Delegate Position

Even though she now resides in Florida, *Maureen Setter* has been our excellent AKC delegate for many years. She has considerable contacts with the delegation and knowledge about how the organization works.

Motion: *Kathie Lester* moved we appoint *Maureen Setter* as our AKC delegate for the next two years if she is interested. The motion, seconded by *Fran Dacek*, passed. Kathie will contact Maureen.

*Laura Comerford* volunteered to update the committee listing and contact information and publicize it in the next issue of Loose Leads, notify *Chuck Pilny* to update the website, and ask *Libby Kraus* to post for all members.

### **Streamlining our Membership Process**

The Board discussed the current membership process that seems to be taking about 8 months for those interested in becoming a CABTC member. *Audrey Bentz* volunteered to update the application on our website to:

- Allow the required volunteer activity to be performed any time prior to a membership vote at the third reading, instead of before handing in the application. This should speed things up for applicants.
- Reinforce that attendance at a Board meeting is required
- Include scent as a volunteer category

### **Cross Training for Key Functions**

Given the size of our operation, it's important we have backup for key positions. For example, *Chuck Pilny*, Webmaster, has been showing *Steve Likevich* how the website works and how to post changes should the need occur.

Similarly, the office and registration processes are very complex and *Kay Wood* and *Amanda Kost* should have backup for operating DogBizPro, our electronic registration process. Similarly, we need a backup for *Deb Hageman* in the treasurer position. Please let *Deb Peck* know if you would like to be cross-trained in these or any other critical positions for the Club.

**Lifetime Member**

*Diane Brzezinski* nominated *Cathy Flynn* for Lifetime Membership. She advised the Board “Cathy Flynn has reached her 40th year being a CABTC member. Being she has been a very active member/instructor/obedience contributor for 40 years I would like to recommend that she be given that honor because I believe she has been a part of very much the beginning years of CABTC as those honored before. Hoping you will also agree with me on this request.”

Motion: *Annette Pedersen* moved that *Cathy Flynn* be named a Lifetime Member of Cleveland All-Breed Training Club. *Kathie Lester* seconded and the motion passed.

**Executive Session**

**Meeting Adjourned 10 p.m.**

**Respectfully submitted by:**

Fran Dacek, Recording Secretary

**Approved by:**

Deb Peck, President